Certificate IV in DISABILITY CHC40312

2015 Intake Course Commencing 20th February

This course builds the skills, knowledge and attitudes required to provide disability support services to clients. Workers support people with disabilities to enhance their ability to achieve greater levels of independence, self-reliance and community participation. Work may be in residential group homes, training resource centres, day respite centres and open employment services, other community settings and client’s homes.

Career Opportunities
Behavioural Support Worker
Lifestyle Support Officer
Social Educator
Disability Support Worker
Senior Personal Care Assistant
Residential Care Officer

Delivery Method
Course delivered using flexible learning and assessment procedures.
Classroom work and group discussions
Off-site manual handling tuition
Work placement and assessment in a disability facility
On-line resources including course timetables and assessment materials

Prerequisites
Participants must have:
Completed year 10 or equivalent, OR
Be of mature age with work/life experience and
Appropriate literacy & numeracy skills

Course length
1 day per week (9.30am – 2.30pm) class room attendance, on Fridays
120 hours practical placement and 6-12 hours homework per week.

Assessment
Students will be assessed using a range of assessment methods both in the classroom and in the workplace including oral presentations, written assignments, practical assessment, project work, group work, on-line delivery and assessment, participation in class discussions and workplace assessment.

Course Structure
The course is made up of 15 units, 10 of which are compulsory and 5 elective.

10 Core units are:
Work Effectively with people with a disability CHCDIS301C
Work within a relevant legal and ethical framework CHCCS400C
Work effectively in the community sector CHCCS411C
Maintain an environment designed to empower people with disabilities CHCDIS302A
Facilitate skills development and maintenance CHCDIS405A
Facilitate community participation and inclusion CHCDIS410A
Communicate using augmentative and alternative communication skills. CHCDIS411A
Facilitate individualised plans CHICIS402B
Provide behaviour support in the context of individualised plans CHICIS305B
Follow WHS safety procedures for direct care work CHCWHS312A

5 Elective units are:
Facilitate support for personal care needs CHICIS401B
Apply understanding of mental health issues and recovery processes CHCMH402B
Work effectively with culturally diverse clients and co-workers HLTHIR403C
Recognise and respond to suspected abuse of vulnerable people CHICIS409A
Follow basic food safety practices HLTFS207C
Application Procedure

All applicants who meet the course entry requirements will be asked to attend a pre enrolment interview. You will be informed of the documents you will be required to bring to the interview. An enrolment form must be completed before a student can be enrolled in the course.

Fees & Charges
You may be eligible for Government subsidised training:

Eligibility Requirements:
In 2015 you are eligible for government subsidised training if you are:

- an Australian citizen or
- an Australian Permanent resident (holder of a permanent visa)
- a New Zealand citizen

And any of the following:
Under 20 years of age OR Aged 20 years and over and enrolling in an AQF qualification higher than the highest qualification you already hold

Fees for 2015

<table>
<thead>
<tr>
<th>Eligible for funding</th>
<th>Tuition</th>
<th>Manual</th>
<th>Cost</th>
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<tbody>
<tr>
<td></td>
<td>$600</td>
<td>$110</td>
<td>$710</td>
</tr>
<tr>
<td>Over 20 years of age &amp; eligible for funding:</td>
<td>$120</td>
<td>$110</td>
<td>$230</td>
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<tr>
<td>with Concession Card</td>
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<tr>
<td>If you are not eligible for funding:</td>
<td>$2920</td>
<td>$110</td>
<td>$3030</td>
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<tr>
<td>but have a Concession Card</td>
<td>$2720</td>
<td>$110</td>
<td>$2830</td>
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“The student tuition fees as published are subject to change given individual circumstances at enrolment”

Student Support Services
North Ringwood Community House provides a range of support services including Return to Study workshop, computer technology support & access, pathway information and guidance, language and literacy support. People with disabilities are welcome to apply

Recognition of Prior Learning (RPL) and Credit Transfer
Students may be able to shorten the length of their chosen course by measuring their skills acquired through work or life experiences, or through qualifications obtained from formal studies or training. We encourage students to undertake this process if applicable. AQF qualifications and statements of attainment, issued by another registered training organisation, will be recognised by North Ringwood Community House. Please let us know if you wish to apply.

Next Commencement Date: 20th February – 6th November 2015

Please note from 19th January we will be located at 35 Tortice Drive Ringwood North Vic 3134

This information sheet should be read in conjunction with the student handbook.

Training delivered with Victorian State & Commonwealth Government funding.

Please ring to make an interview appointment 03 9876 3421